



Secretary-Treasurer Qualifications

Serving as an officer of the Chapter demands a significant commitment of time, energy, and passion. It's a four-year commitment, with officers advancing annually from Secretary-Treasurer to Vice-President, then to President, and finally to Immediate Past President.

Qualifications the Nominating Committee will be looking for:

- Have served at least two (2) years on the Florida Chapter Board of Directors within the previous ten (10) years.
- Open to serving on a CMAA National Committee.
- Shall be in active service as Executives, Club Managers, or Assistant Managers during their term of office.
- Have both the commitment and the time to attend all board and business meetings and report on respective responsibilities.
- Have the professional discipline to multitask Club, Chapter, Family, and other responsibilities in a timely and mindful manner.
- Be able to devote up to 15 days per year away from his or her club on Chapter and Association business.
- Travel and represent the Florida Chapter at Annual World Conferences and Leadership/Legislation Conference during the four-year term.
- Have demonstrated a professional commitment to both the club management industry as well as the Chapter.
- Have attended most Summer Conferences over the past two years.
- Have attended one Annual Conference or Leadership Conference in the past three years.
- Be visionaries who can share the long-term mission of FLCMAA and work respectfully with staff, committees, and board members toward goals.
- Have the ability to set personal agendas aside and reach respectful consensus on difficult issues.
- Be passionate about the continuous improvement of FLCMAA.

Certainly not all of these attributes are necessary for every individual, but these are the skill sets that would help to ensure a positive contribution to Florida Chapter's long-term success.

Potential candidates will also need to submit the following items to the Nominating Committee Chairman no later than April 1:

- Endorsement letter from his/her club president/or next highest-ranking executive.
- Biographical information to include professional career and previous FLCMAA or CMAA committee involvement.
- 300-word platform article, which, if nominated, would be published in the FLCMAA email and on the FLCMAA website.