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CHIEF FINANCIAL OFFICER PROFILE: THE CHICAGO CLUB CHICAGO, IL

CHIEF FINANCIAL OFFICER OPPORTUNITY AT THE CHICAGO CLUB

The Chicago Club, one of the nation's most historic and distinguished private clubs, is seeking a dynamic and experienced financial executive to serve as its next Chief Financial Officer. This is a unique opportunity to join a passionate, high-performing team during a pivotal period of growth and refinement. The ideal candidate will bring strong technical and strategic expertise, a collaborative mindset, and an “all-hands-in” approach to supporting operations. The Club is looking for a finance leader who will serve as a trusted partner, guiding the organization forward with clarity, integrity, and a genuine enthusiasm for excellence, someone committed to best-in-class delivery who takes pride in supporting both the team and a prestigious membership with thoughtful, service-oriented leadership.

[Click here to watch a brief video about this opportunity.](#)

ABOUT THE CHICAGO CLUB

Founded in 1869, The Chicago Club is a symbol of progress, and unity, and remains the center of Chicago business. Their members embody the finest midwestern values and work ethic while embracing the long-standing Chicago tradition of corporate civic engagement. The Chicago Club parallels the business trends of their great city, and the diverse membership represents the very best of Chicago.

The Chicago Club members enjoy the following amenities and services:

- Three restaurants and bars: a cozy Library, the elegant Grill Room, and a rooftop Terrace.
- Sixteen private function rooms.
- Thirty-one well-appointed guest rooms.
- Four office suites, comfortably furnished and outfitted with modern technology.
- 24-hour Front Desk and Concierge Service.
- A fully staffed Catering Department, for all their members’ private meeting and party needs.
- A wide range of Club sponsored events throughout the year.
- Reciprocal Club arrangements around the world.
- Valet parking for members while using The Club.

Mission

Connecting and Engaging the lives of Chicago’s most Impactful Leaders.

THE CHICAGO CLUB BY THE NUMBERS:

- Approximate number of members: 1048
- Approximate Gross Volume: \$12M
- Approximate Dues Volume: \$5M
- Approximate Gross Payroll: \$5.1M
- Approximate F&B Volume: \$5M (2024) 30% a la carte, 70% catering
- Approximately 73 Full-time Employees
- 13 Board Members with 4-year terms
- Committees include Membership Commission, Program Commission, Finance, House, Facilities
- Initiation Fee: \$12,500
- Annual Dues: \$7,940
- The Chicago Club is an organized 501 (c)(7)
- Club uses Northstar for the POS and Accounting Systems

- Average Age of members is 60

THE CHICAGO CLUB WEB SITE: www.thechicagoclub.org

CHIEF FINANCIAL OFFICER POSITION OVERVIEW

The Chief Financial Officer (CFO) is a critical member of the senior leadership team, responsible for guiding the financial health and long-term fiscal planning of The Chicago Club. Reporting directly to the General Manager/COO, the CFO is a strategic thought partner, helping the leadership team make sound, data-informed decisions across all departments.

The CFO must be hands-on, approachable, and visible, someone who naturally builds trust engages with department heads, and becomes an integral part of the day-to-day operations. This is not a back-office role; the CFO will lead frequent variance meetings, help managers interpret financial results, answer questions in real time, and make financial data accessible and understandable.

This position requires a strong communicator with exceptional presentation skills and the gravitas to confidently engage with a sophisticated membership. The CFO must be a steady, detail-oriented leader with the confidence to offer financial guidance while remaining open-minded, curious, and collaborative. The individual in this role will be expected to maintain timely, accurate, and transparent records; strengthen internal controls; provide sound forecasting; and ensure that all department heads have the financial tools and support they need to make informed decisions. The CFO will manage all accounting functions, oversee the third-party IT vendor relationship, and ensure that internal systems are aligned with operational needs.

This is an exciting time at The Chicago Club. The team is energized, forward-looking, and passionate about making things happen. The CFO will be a key contributor to that momentum, someone who shares that same energy and is ready to grow with the team.

KEY ATTRIBUTES

- Able to develop trust and financial credibility with both management and club governance
- Leadership with the desire to mentor
- Strategic thinking and natural “thought partner” style
- Hands-on and results-driven
- Business acumen with strong “dashboard” and KPI/metric focus
- Decision-making ability
- Financial management
- Strong and naturally collaborative style
- Team-centric
- Inclusive and values diversity
- Systems and automation-driven

LEGAL AFFAIRS AND CONTRACT MANAGEMENT

- Create & sustain productive banking, insurance, & contractual relationships and liaise with related third parties.
- Evaluate and oversee risk management and insurance issues.
- Lead and manage technology investments, policies, and contract vendors.
- Assess, create, and implement streamlined solutions to support operational effectiveness and provide timely and accurate reporting, reimbursements, etc.

CANDIDATE QUALIFICATIONS

- Experience with 501c7 and 501c3 non-for-profits
- Experience with construction and renovation projects
- Experience with commercial and retail leasing
- Experience with administration of 401k and defined benefit retirement plans
- Demonstrated strong oral, written, and interpersonal communication skills
- Team-oriented and able to meet deadlines
- Charismatic, influential leadership with the ability to mentor and lead others

- Gravitas and confidence to communicate financial insights to highly accomplished C-suite level members and Board leadership
- Collaborative and service-minded, with a “no task too small” approach & willingness to support all areas.
- Highly strategic with strong financial modeling skills; capable of modernizing and improving internal processes and productivity
- A visible, approachable presence across the organization, earning trust and sharing knowledge to elevate departmental performance
- Technology-savvy, with the ability to quickly learn club-specific systems and manage a third-party IT vendor effectively

EDUCATIONAL AND CERTIFICATION QUALIFICATIONS

- Bachelor's Degree from a four-year college or university with a concentration in Finance or Accounting.
- 10+ years of professional finance/accounting experience with a minimum of 3+ years at a Controller/Staff Accountant level.
- CPA and/or MBA a plus.

EMPLOYMENT ELIGIBILITY VERIFICATION

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

SALARY AND BENEFITS

Salary is open and commensurate with qualifications and experience. The club offers bonus and benefits packages. Salary Range: \$210,000 - \$250,000

INSTRUCTIONS ON HOW TO APPLY

Please upload your resume and cover letter in the order listed using the link below. When prompted for them during the online application process, you should have your documents fully prepared to attach. Please be sure your image is not on your resume or cover letter; it should be used on your LinkedIn Profile.

Prepare a thoughtful cover letter addressed to **The Chicago Club GM/COO, Daniel Moriyama, and the search committee**. Clearly articulate your alignment with this role, why you want to be considered for this position at this stage of your career, and why The Chicago Club and the Chicago area will benefit you, your family, your career, and the Club if selected.

You must apply for this role as soon as possible, but no later than Friday, June 20, 2025. Candidate selections will occur in late June, with the first Interviews expected in early July 2025, and the second interviews a short time later. The successful candidate should assume his/her role late August.

IMPORTANT: Save your resume and letter in the following manner:

“Last Name, First Name - Resume” &

“Last Name, First Name - Cover Letter, The Chicago Club”

(These documents should be in Word or PDF format.)

Note: Once you complete the application process for this search, you cannot go back in and add additional documents.

[Click here](#) to upload your resume and cover letter.

If you have any questions, please email Bethany Taylor: bethany@kkandw.com

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