

Executive Chef: Job Posting

University Park is a gated, master-planned residential community with 1200 single family home in 32 distinctive neighborhoods. University Park includes an award-winning semi-private Country Club featuring first-class dining services, 27 holes of four-star rated golf, eleven lighted Har-Tu tennis courts, a fitness center, croquet, and miles of tree-lined streets for walking or biking.

<https://universitypark-fl.com>

Our restaurant, The Park Grille & Café, overlooks the 9th and 18th greens and an expansive shimmering lake. Sarasota Magazine readers agree that the University Park Country Club has been voted the "Best of the Best Restaurant with a View," and our Sunday Mimosa Brunch Buffet received Best Sunday Brunch honors from *Sarasota Magazine*, the *Sarasota Herald Tribune*, and the *SRQ* magazine readers.

As a semi-private Club, our restaurant also supports banquets, weddings, and special events.

We are seeking an Executive Chef who has a vision, creativity, and passion for food, and the ability to manage our culinary staff in delivering the highest quality cuisine for our many members and guests. The Executive Chef will report to the Food & Beverage Director and the General Manager.

Position Responsibilities:

- Hires, leads, mentors, and manages culinary team.
- Develops and plans menus for dining services with daily specials, as well as, banquets, weddings, and special events.
- Creates prep lists for kitchen crew.
- Orders and purchases products necessary for production.
- Manages food costing and inventory.
- Maintains standards for food storage, rotation, quality, and appearance.
- Ensures compliance with applicable health codes. Maintains the high standards of sanitation and cleanliness are maintained throughout the kitchen areas at all times.
- Establishes controls to minimize food and supply waste and theft.
- Sets standards for presentation of food for all dining services.
- Exercises portion control over all items served and assists in setting menu selling prices.
- Consults with the Food & Beverage Director/General Manager in setting menus and costs of menu items for private parties booked for members or those sponsored by members.
- Assists Food & Beverage Director and General Manager in the preparation of budgets for culinary services.
- Projects annual food costs and labor costs; monitors actual results; takes corrective action when necessary to ensure financial goals are met.
- Cooks and directly supervises the cooking of items that require skillful preparation.
- Evaluates food product to ensure that quality standards are consistently maintained.
- Reads member communications and discusses with F&B Director and GM when applicable.
- Attends and participates in weekly Food & Beverage meetings and other meetings as required by the Food & Beverage Director and General Manager.

- Performs other position-related functions as directed by the F & B Director and General Manager.

Qualifications Skills & Abilities:

- Must have a minimum of 10 years as an Executive Chef experience; preferably in a Country Club environment.
- Preferred: Seeking a graduate from a culinary school or has received certification through a culinary curriculum.
- Excellent organizational skills; able to facilitate a well-organized and executed kitchen function.
- Effective verbal skills to communicate with management, staff, and vendors.
- Proficient negotiating skills to manage vendors' costs.
- Ability to use logical or rational thinking to resolve issues and facilitate favorable resolutions.
- Proficient management skills in overseeing staff in performing work.
- Self-motivated to continually improved and sustain the delivery of excellent cuisine that meets and exceeds our members' and guests' expectations.

Salary & Benefits:

Salary is commensurate with qualifications and experience. We offer an excellent benefit package, including Medical, Dental, Vision, Employer Paid Life Insurance, Voluntary Life Insurance, STD, LTD, AD&D, 401(k) and more.

Please send resumes to:

Linda Somma

Human Resources Director

University Park Country Club

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