

International Wine Society

2013 Silent and Live Auctions Donation Form

Wine must meet a minimum wholesale value of \$25 per bottle.

CMAA Member	Club	Chapter	# of Bottles	Vintage	Description of Wine (Winery and Type)	Estimated Wholesale Value
		Total Donation:	0			\$ -

Please type your donations into this form and return it via e-mail to wine_soc@member.cmaa.org at time of shipping.



IWS Auction
San Diego Yacht Club
Attn: Mr. Terry Anglin, CCM
1011 Anchorage Ln.
San Diego, CA 92106



Donations must be shipped by **Wednesday, January 16, 2013**, to be eligible for reimbursement by The Club Foundation.
Please see the 2013 Rules for Shipping Reimbursement for more information.

Wine Society Wine Auction 2013 Rules for Shipping Reimbursement

1. All donations must be **shipped by the International Wine Society Chapter Representative**. If your chapter does not have a designated Chapter Representative then the Chapter President may ship the donation and submit expenses on behalf of the chapter. The Club Foundation will reimburse only **one person** from each chapter – either the Chapter Wine Representative or President – for shipping charges.
2. The wine donation must be at least **\$25 per bottle** and **\$500 in wholesale** value to be eligible for reimbursement. Therefore the donation form **MUST** be included with your donation as well as sent to Sarah Gisriel at CMAA Headquarters via e-mail to *wine_soc@member.cmaa.org*.
3. All donations must be shipped directly to:

**IWS Auction
San Diego Yacht Club
Attn: Mr. Terry Anglin, CCM, CCE
1011 Anchorage Ln.
San Diego, CA 92106**

All boxes must include a **donation form** with the contents of each box shipped.

4. **Donations must be shipped by Wednesday, January 16, 2013, to be eligible for reimbursement.**
This gives your shipment time to reach the clearinghouse in San Diego. It is preferred that all donations be shipped prior to that date to give the clearinghouse additional time to receive and catalog all of the donations. This will also expedite the calculations for the Bucky Award and the chapter winners.
5. Donations shipped to any other location, including CMAA National Headquarters will NOT be reimbursed.
6. Overnight or expedited shipping charges will NOT be reimbursed by The Club Foundation or the Wine Society.
7. Donations will be accepted up until the day of the Silent Auction, but the shipping charges will not be reimbursed for any donation shipped after Wednesday, January 16, 2013.
8. At the time of shipping, the **official donation form must be submitted via e-mail** to *wine_soc@member.cmaa.org*. In addition, all boxes must include a **donation form** with the contents of each box shipped. Donation forms are available online at *www.cmaa.org/WineSociety.aspx* and will ensure each chapter receives credit towards the Bucky competition for its donation.
9. The Wine Society Chapter Representative (or Chapter President) must the **Wine Auction Reimbursement Form** to CMAA National Headquarters with a shipping receipt and tracking number. Requests for reimbursement must be submitted no later than **Friday, March 15, 2013**.
10. CMAA/The Club Foundation is not responsible for any loss or damage during shipping. In an effort to ensure the safe transportation of donated wines, CMAA/The Club Foundation will reimburse chapters for the purchase of professional shipping materials used to package wine donations. These include cardboard boxes and styrofoam bottle holders. The reimbursement will not cover any other supplies utilized in the shipping process.
11. CMAA/The Club Foundation is not responsible for the confirmation of delivery. **Please retain your tracking numbers to confirm delivery. There will be no exception to this policy.**



International Wine Society Auction Reimbursement Form

Name: _____

Club: _____

Chapter: _____

Reimbursement Check Should Be Made Out to: _____

Address of the Reimbursement Recipient: _____

Date of Shipment: _____

Amount Spent on Shipping: \$ _____

Amount Spent on Supplies: \$ _____

Total Amount to Be Reimbursed: \$ _____

Please attach your receipts.

**Donations must be shipped by Wednesday, January 16, 2013,
to be eligible for reimbursement.**

**Requests for reimbursement must be submitted
no later than Friday, March 15, 2013.**

The wine donation must be at least \$25 per bottle and \$500 total in wholesale value to be eligible for reimbursement. Overnight or expedited shipping charges will NOT be reimbursed by The Club Foundation or the Wine Society.

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